

# IDEA Management Services Pte Ltd

License No. 04C4555

10 Jalan Besar, #13-03 Sim Lim Tower, Singapore 208787 Tel: (65) 6536 5181 Fax: (65) 6536 5189

## AUTHORIZATION TO APPLY FOR WORK PASS

### PART 1: PARTICULARS OF EMPLOYING COMPANY

1	CPF Submission Number:	X
2	Name of Company:	X
3	Company Address:	X
4	Tel:	X
5	Fax/Email:	X
6	Contact Person:	X

### PART 2: PERSONAL PARTICULARS OF THE APPLICANT

1	Name (Underline Surname):	
2	Date of Birth (dd/mm/yyyy):	
3	Sex:	
4	Passport Number:	
5	Passport Expiry Date (dd/mm/yyyy):	
6	Social Visit Pass Holder (Yes / No) ?	
7	Race:	
8	Color of Malaysia IC (Blue / Red):	
9	Malaysia Old IC Number (If applicable):	
10	Malaysia New IC Number (If applicable):	
11	Religion:	
12	Education level:	
13	Occupation:	X
14	Basic Monthly Salary:	X
15	Current Work Pass Holder (Yes / No) ?	
16	Work Pass No./Fin No.:	
17	Marital Status (To provide marriage cert if married to a Malaysian, Singaporean or PR):	
18	Applicant's Residential Address in Singapore	

Please enclose the following documents and fax to: **6536 5189**

- 1 Applicant's passport copy (Biodata & PPT No)
- 2 Applicant's IC copy (Front & back)
- 3 SPM Cert Copy (Not graduation cert or result)
- 4 Other Educational Cert Copy
- 5 **Medical Insurance Details\***
- 6 **Workman Compensation Details\***

Name/Signature/Date: \_\_\_\_\_

Company Stamp: \_\_\_\_\_

\*\* Please note that Idea Management Services Pte Ltd is only responsible to process the above work pass application and will not hold any responsibility for acts and declaration by the applicant and/or the Employer.